



To: All Primary Contacts of GreenThumb Community Gardens operating on NYC Parks property
From: Bill LoSasso, Director of NYC Parks GreenThumb
Date: June 17, 2019
Re: **Relicensing of GreenThumb Community Gardens on NYC Parks Property**

Dear GreenThumb Community Gardeners:

I hope that everyone is doing well and enjoying another gardening season. As you know, GreenThumb hosted numerous informational sessions throughout the City in May and June regarding the garden relicensing process. As previously mentioned, we have extended the deadline to drop off completed relicensing packets, as outline below.

We have scheduled the remaining opportunities for garden groups to drop off completed relicensing packets and become relicensed for another 4-year term. Those opportunities are outlined below. Please remember that GreenThumb will only accept fully completed relicensing packets, which should include the following:

- 2019 - 2022 License signed by Primary and Secondary Contact
- Registration packet
- Bylaws (consistent with GreenThumb guidelines)
- Copies of keys/combination for all locks at the Garden

If your garden group is one of the many that has already submitted packets, then please disregard this notice. If your garden group have not yet submitted your relicensing packet, please complete that process and do so at one of the opportunities below so that your garden group can be relicensed and continue operating. Please RSVP for one of the location below with your Outreach Coordinator. Your Outreach Coordinator will also be able to answer any remaining questions that you have.

GreenThumb will continue to provide translation services at the times below, and will continue to provide translated documents as needed. Please note that you can also schedule a separate drop off appointment by contacting your Outreach Coordinator. Please contact your Outreach Coordinator if you have special accommodations that we should be aware of.

Thank you for your patience with this process, and we hope your gardening season is off to a great start. GreenThumb really appreciates your hard work and uncountable hours dedicated to building communities and strengthening neighborhoods across the city.

Sincerely,

William LoSasso
Director, GreenThumb

JUNE

6/24 (Monday)

GreenThumb Office
100 Gold Street, Suite 3100
New York, NY 10038
2:00pm – 5:00pm

6/27 (Thursday)

Brooklyn Central Library
10 Grand Army Plaza
Brooklyn, NY 11238
6:30pm – 9:00pm

JULY

7/1 (Monday)

72-24 Broadway
Top floor
Jackson Heights, NY 11372
6:30pm – 8:00pm

7/8 (Monday)

Bronx Documentary Center
614 Courtlandt Avenue
Bronx, NY 10451
6:30pm – 9:00pm

7/10 (Wednesday)

GreenThumb Office
100 Gold Street, Suite 3100
New York, NY 10038
2:00pm – 5:00pm
6:00pm – 9:00pm

7/15 (Monday)

Brownsville Recreation Center
1555 Linden Boulevard
Brooklyn, NY 11212
6:30pm – 9:00pm

7/17 (Wednesday)

GreenThumb Office
100 Gold Street, Suite 3100
New York, NY 10038
2:00pm – 5:00pm
6:00pm – 9:00pm

7/18 (Thursday)

Jackie Robinson Recreation Center
85 Bradhurst Avenue
New York, NY 10039
6:30pm – 9:00pm

7/22 (Monday)

Community Access Center
242 East 2nd Street
New York, NY 10009
6:30pm – 9:00pm

7/29 (Monday)

St. Mary's Recreation Center
450 Saint Ann's Avenue
Bronx, NY 10455
6:30pm – 9:00pm

AUGUST

8/1 (Thursday)

GreenThumb Office
100 Gold Street, Suite 3100
New York, NY 10038
6:00pm – 9:00pm

8/2 (Friday)

GreenThumb Office
100 Gold Street, Suite 3100
New York, NY 10038
9:00am – 4:00pm

Monday (8/5)

Lost Battalion Recreation Center
93-29 Queens Boulevard
Rego Park, NY 11374
6:30 p.m. – 8:30 p.m.

By appointment only before 8/2/2019

GreenThumb Office
100 Gold Street, Suite 3100
New York, NY 10038
9:00am – 4:00pm

Staten Island

GreenThumb will make
special arrangements with
Staten Island gardens